

FORMAT - BULLETIN OF HIGHER EDUCATION RESEARCH (BHER)

I. MANUSCRIPT STRUCTURE

Title
Author (s)
E-mail (corresponding author)

Main Text

- All headings and subheadings are to be in bold and consistent throughout the manuscript.

References

- Writing and referencing style: American Psychological Association (APA) - <https://owl.english.purdue.edu/owl/resource/560/01/>
- Footnotes (instead of endnotes) are to be used

Figure (s) & Table (s)

- Tables and figures are to be completed with titles, sources and notes, and to be explicitly mentioned in the text (e.g., Table 3.3 indicates...)
- Table/Figure colour: Black and white & Table/Figure format: Modifiable format

II. GENERAL FORMAT

- Number of words: **1000** (maximum) – inclusive of main text and references.
- Deadline of submission for bulletin publication: **30th August 2017**.
- Font size: 12, Font type: Times New Roman, Spacing: 1.5 space (Before & After: 0 pt), Margins: 1 inch right, left, top and bottom.
- Paragraphs are not to be indented; a line is to be left between paragraphs
- Manuscript is needed in WORD FORMAT (docx).
- Abbreviations and acronyms are to be used sparingly (terms such as higher education, higher education institution, and Ministry of Higher Education are not to be abbreviated).
- First usage of the term: Term to be written in full with the abbreviation/acronym in parenthesis;
- Subsequent usage of the term: Abbreviated version to be used consistently.
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- Registration fee must be made in full when manuscript is submitted.

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